
FALCON-KNIGHT QUARTERBACK CLUB BY-LAWS

By-Laws Passed and Adopted 2/6/2025



Mission Statement:

Our Goal is to financially support our Falcon-Knights student athletes so they will be able to obtain the tools and assets for success!

Article I - Name:

1. The official name of this organization shall be known as the **“Falcon-Knights Quarterback Club”**. This will be the name on all official documents and accounts.
2. Mailing Address: 354 Baker Street Rimersburg Pa, 16248
3. Shipping Address: 354 Baker Street Rimersburg Pa, 16248

Article II - Objectives:

The objectives of this organization is to financially support the Falcon-Knight football programs and other Falcon-Knight activities and groups deemed so by our govern and elected membership of this organization per our by-laws.

Article III - Nature:

This organization will be of non-profit operations. This organization is for the benefit of the Falcon-Knight programs. All profits, assets, donations, fundraising and all monies collected are to be used for operational cost for the Falcon-Knights programs only. No Officers, Board members and/or any party within the organization will be compensated for their time or efforts, or benefit financially from the “Falcon-Knight Quarterback Club”. The “Falcon-Knight Quarterback Club” will consist of the Falcon-Knight football teams and any other Falcon-Knight entity that is deemed so by our governing body.

Article IV - Officers:

1. Officers: The following positions will make up the Officer positions of Falcon-Knight Quarterback Club.

President

Vice President

Treasurer

Secretary

Members of the board (Min. of 4)

Duties of Officers and Board members:**A. President.**

The President shall be Chief Executive Officer. Shall preside all meetings. Shall see that all orders and resolutions are carried out, shall overlook the duties of Officers, Coaches, Board Members, and Committees are properly preformed. Shall report all matters to the Board of Directors. The President shall be a mandatory member of all committees.

B. Vice President.

The Vice President shall be invested with the same powers of the President. The Vice President will perform the same duties as the President in the absence of the President. As a result of the absence of the President, the Vice President will preside at the meetings. In the absence of the President and Vice President, any Officer or a member of the Board of Directors can hold the position of Vice President in the absence of the President and Vice President.

C. Secretary.

The Secretary shall attend all sessions of business and meetings. The Secretary shall record all business, votes, minutes of proceedings, all Officers and Board members in attendance and absence, in a book that is kept for the purpose of records of the Falcon-Knight Quarterback Club. The Secretary may also do these duties for each committee. The secretary may communicate to the Officers and Board members when meetings are held. The Secretary will be the custodian of meeting minutes, records, and other such things that maybe prescribed by the Officers and Board of Directors. The previous Monthly meeting minutes shall be reported and read at the start of the following Monthly meeting.

D. Treasurer.

The Treasurer shall have charge of all funds of the Falcon-Knight Quarterback Club. The Treasurer shall deposit all funds in the name of the Falcon-Knight Quarterback Club , in the designated bank accounts of the Falcon-Knight Quarterback Club that has been approved by the Board of Directors of the Falcon-Knight Quarterback Club. The Treasurer will pay bills that are approved by the Officers/Board of Directors. The funds that are collected from fundraisers and events will immediately be collected by the Treasurer and will be counted and recorded by a minimum of two other officers and/or Board members of said funds to be deposited. Those Board of Directors that count the funds prior to deposit, and those that are involved in counting the funds, will have a separate record of the amount and will sign, with their signature, stating that they counted the funds with the amount also stated. This ledger will be given to the President to view and will file with the secretary for records of the Falcon-Knight Quarterback Club . The Treasurer shall make a complete accurate record of the finances of this organization, and shall have a Treasure report that is produced to the officers/Board of Directors at each monthly meeting. The Treasurer shall produce records and/or Report at any time, upon request, of the Officers/Board of Directors. All Checks will require two signatures, one of the President and one of the Treasurer.

The Treasurer will produce and provide a current bank statement of all funds, deposits, withdrawals, savings, checking, credit/debit card transactions, hand written transactions,

receipts, to be audited at each monthly meeting by a minimum of (2) Board of Directors. Those that audit those statements will sign or initial, and date the statement (s) and those statements will be given to the Secretary for record keeping.

1a. Term limits for Officers will be (2) years.

E. Liaison Officer(s).

The Liaison Officer will communicate with the school(s) administration the needs and/or interest of the Falcon-Knights Quarterback Club and have a good working relationship with the administration(s). There should be one Liaison Officers, one for each School joined in the Co-op agreement.

F. Board of Directors.

a.) There will be no less than (4) Board of Directors.

b.) The property, business, and organization known as the "Falcon-Knight Quarterback Club" will be managed by the Board of Directors.

c.) The Board of Directors will appoint, remove, suspend, manage committees, manage the organization, with the best intention and interest of the Falcon-Knight Quarterback Club .

d.) Term limits of The Board of Directors will be (2) years.

e.) The Board of Directors along with Officers, will be nominated at a public meeting that has been advertised to the public, with date, time and location, no less than 7 days prior to the meeting. This meeting will be held every two years.

f.) The current Board of Directors/Officers will vote on new Board and Officer positions of those that were nominated at the public meeting as described in section "e" at an executive meeting following the public meeting.

g.) The Officer/Board positions will be able to vote, with exemption of the President. The President's vote will only count if a tie occurs and is needed to break a tie vote. The Board of Directors/Officers voting on positions of Officers, Board of Directors, and Coaches will be via secret ballot.

h.) To be considered for a board member position within the two-year term, you must attend at least two consecutive meetings and to be actively involved in the program.

F. Board of Directors Con't

i.) The Board of Directors can appoint a new Board member for additional positions or replacement to the Board of Directors if that person is nominated and voted in by a majority vote. Their term will be the remaining time within the 2-year period of the term limits.

j.) Any Board member may be removed from office by a unanimous vote by the Board of Directors for absences from meetings, lack of interest, lack of effort, or any other reason which conflicts with the organization's objectives.

Article V - Meetings and attendance policy:

1(a) The official meeting of the Falcon-Knight Quarterback Club , **will be held on the third Thursday @ 6pm, of each month.** Any meetings held outside of this time frame must be approved by a majority vote from the Board of Directors.

1 (b) All meetings shall only be legal if minutes are recorded. Dated with time, with record of those officer's present and what was discussed and voted. These minutes shall be filed with the secretary or person temporarily holding that position as secretary and those minutes will be the property of the Falcon-Knight Quarterback Club.

1 (c) A meeting shall consist of a minimum of 4 Board of Directors.

1 (d) A minimum of 4 Board of Directors to make any meeting official, and to make any decisions official and final.

1 (e) Any Board of Directors/ Officers can call an emergency meeting. An emergency meeting shall be presented to the President which will make the decision if the meeting is deemed an emergency. If the President cannot be reached in a timely manner, the Vice President will be contacted, in the event that the Vice President cannot be contacted, any elected member holding an Officer or Board of Director position, will stand in as the Vice President and handle the meeting and business as such. If the President, Vice President, or stand in, deems the meeting an emergency, shall contact all officers and board members and hold an emergency meeting no sooner than 3 days, and no later than 5. Each office and board member are entitled to 3-day notice prior to an emergency meeting. An emergency meeting shall need to consist of at least 5 board members. This meeting shall have minutes recorded, and those minutes should be filed with the secretary at the first chance after the meeting is concluded. If the severity of the emergency needs immediate attention, then the governing body will have the right to hold such a meeting ASAP, and will follow the 5 Board of Directors to have the meeting official

Article V – Meetings and attendance policy Con't

1. (f) If you miss two consecutive monthly meetings, you will lose your right to vote. To renew your voting status, you must attend 2 consecutive monthly meetings, and on the second meeting you will be eligible to vote. If you are absent for 3 consecutive monthly meetings, that position can be immediately filled by the board by appointing with a motion, then seconded, with no less than 5 board members in agreement. If more than one person is nominated, then a majority rule, via vote will take precedence.

(If you are absent for 3 consecutive monthly meetings that position may be deemed vacant)

Article VII - Amendments of Bylaws:

1. These bylaws and future amendments will need to be read and accepted at (2) scheduled meetings of the Falcon-Knight Quarterback Club, with the 2nd reading, if accepted, they then will be adopted as rule.

Article VIII - Dissolve resolution:

1. To dissolve, surrender, merge, or discontinue the Falcon-Knight Quarterback Club, The Board of Directors will hold a special meeting to consider the direction of the Falcon-Knight Quarterback Club.

2. All decisions will be brought to a vote, and decided by the Officers and Board of Directors, with majority vote ruling. If the Officers and the Board of Directors are absent, no longer in term, or such an advent that are no longer able to govern the program, then those affected parents in the Falcon-Knight Quarterback Club area may organize and hold an official meeting.

3. If the program was to dissolve, surrender, merge or Discontinue, all assets, monies, equipment, anything that is deemed property of the Falcon-Knight Quarterback Club, will be Donated or distributed to a non-profit organization of direction from the Officers and Board of Directors of this organization.

4. No person or persons shall inherit funds, property, or assets, of the Falcon-Knight Quarterback Club for personal gain.

5. All debts of the Falcon-Knight Quarterback Club shall be paid or made whole by any remaining funds or assets, before the decision is made to dissolve or distribute any assets or funds of the Falcon-Knight Quarterback Club.

6. If there are no Officers/Board members or any Governing body, the assets, funds, and property of the Falcon-Knight Quarterback Club will be donated to the ACV-Union Co-op sports programs.

